

# Mid Devon District Council

## Cabinet

Thursday, 3 August 2017 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Thursday, 31 August 2017 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr C J Eginton	Leader
Cllr R J Chesterton	Deputy Leader and Planning and Economic Regeneration
Cllr K Busch	Environment
Cllr P H D Hare-Scott	Finance
Cllr C R Slade	Community Well Being
Cllr Mrs M E Squires	Working Environment and Support Services
Cllr R L Stanley	Housing

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

### 1. Apologies

To receive any apologies for absence.

### 2. Public Question Time

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

### 3. Minutes of the Previous Meeting (Pages 5 - 8)

To receive the minutes of the meeting of 6 July 2017.

### 4. Private Sector Housing Fees and Charges - Civil Penalties (Pages 9 - 16)

Arising from a report of the Public Health and Professional Services Manager, the Homes Policy Development Group had recommended the proposed civil penalties approach and the fines as set out in the report be approved.

5. **Review of the Housing Service Fire Risk in Communal Area Policy**  
(Pages 17 - 40)

Arising from a report of the Housing Services Manager, the Homes Policy Development Group had recommended the revised Fire Risk in Communal Areas Policy be amended to include a reference to the fact that the Private Sector Housing lead officer had been consulted and that the revised policy as amended be approved.

6. **Financial Monitoring** (Pages 41 - 58)

To receive a report of the Director of Finance, Assets and Resources presenting a financial update in respect of the income and expenditure so far in the year.

7. **Performance and Risk** (Pages 59 - 84)

To consider a report of the Director of Corporate Affairs and Business Transformation providing Members with an update on the performance against the Corporate Plan and local service targets.

8. **Cabinet Member Decision**

To note a decision made by the Cabinet Member for Community Well-Being:

As part of the Service Level Agreement Grant Programme, to commission the Onion Collective to provide initial feasibility advice for Crediton Town Team on its Community Hub project

**REASON FOR DECISION:**

At its meeting held on 30 March 2017, the Council approved a £6,000 allocation for each of the 2017/18, 2018/19, 2019/20 financial years for an external consultancy, the Onion Collective to advise on 'flagship' community/social enterprise projects in the district. Crediton Town Team has approached the Council for consultancy advice from the Onion Collective to help scope and refine its plans to establish a Community Hub in Crediton. Support from the Onion Collective, if approved, would consist of an initial diagnostic session with the Crediton Town Team with representatives of MDDC in attendance. The diagnostic session would establish the means by which and level of consultancy support to be provided. This is unlikely to exceed three days in the first instance (but may be extended following a review of progress), as the Onion Collective's time is expected to be allocated to key projects across the district. There are currently no other requests for Onion Collective support in the district. In line with its Service Level Agreement with the district, the Onion Collective will report on progress at the end of the second quarter.

9. **Notification of Key Decisions** (*Pages 85 - 98*)

To note the contents of the Forward Plan.

**Stephen Walford**  
Chief Executive  
Wednesday, 26 July 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.